

The X3Cube Document Engine:

- 1. Web-based and open architecture** makes the X3Cube Document Engine quick to deploy and inexpensive to maintain.
- 2. Complete access control.** Permissions can be configured to prevent unauthorized access. Assign roles and groups, control whether internal or external users can see documents, view their contents, and modify or delete them. Security policies can easily be mapped to your current and future procedures all the way down to individual documents.
- 3. Simultaneous file access.** Multiple individuals can access and modify files simultaneously while the Document Engine's database maintains unique version control.
- 4. Integrated workflow.** Design flexible and powerful process automation tools for change management, document review, or approvals. A simple forms-based interface streamlines the data entry process.
- 5. Automated status notification.** Team members can "subscribe" to individual files or entire directories to receive immediate notification of any modifications or manipulation of files they choose to monitor.
- 6. Version control.** Manage the history of even the most complex documents, including version control and revision management. Highlight noteworthy document versions. Create static pointers to specific versions to create a generation, or to specify published versions.
- 7. Access control.** Permissions can be configured to prevent unauthorized access. Assign roles and groups, control whether internal or external users can see documents, view their contents, and modify or delete them.
- 8. Audit trails.** Comprehensive audit trail functionality records the date and time of an action, who performed it, a description of it, and related document activities such as who worked on it, locked it, and much, much more. Integrated notifications inform users whenever relevant content within the Document Engine is updated.
- 9. Capture, store, and organize** information in personalized workspaces, folders, and portals. Dynamic shortcuts point to any document, folder or object within the repository.
- 10. Classify.** Apply rich metadata to enhance query precision. Classify documents by applying pre-existing classifications, categories or values or easily create new categories.
- 11. Retrieve.** Crawl and index most file formats and taxonomy classifications. Advanced search functions including metadata and natural language search; result ranking, summarization, keyword highlighting, and more.
- 12. Any type of data.** Handle numerous file types including CAD drawings, reports, email messages, periodicals, or rich media.
- 13. Regulatory compliance.** Implementing a secure and scalable document management solution and adopting proven best practices will help you achieve corporate governance and regulatory compliance objectives.

Options:

Thawte/Verisign security perimeters (SSL/HTTPS) can easily be deployed to any portal ensuring finance-industry, best-practice security is carried through to each and every user.

Next Quarter's Feature Release Roadmap:

Desktop integration. Integrate with familiar Microsoft Office desktop productivity tools. Users can drag and drop files from Windows Explorer (or any other Operating System) directly into the Document Engine. A fully WebDAV compliant repository.

Project Management. Data easily linked to sophisticated workflow tools that include project management capabilities in a unified, document-centric environment. Using simple forms-based interfaces users can easily create and modify complex processes and review project status using a wide range of data visualisation tools (calendars, GANTT charts, RSS feeds and more...).

